**PERSONAL DATA OWNER APPLICATION FORM**

In accordance with the Law on Protection of Personal Data No. 6698 (Law), Personal Data Owners (Data Subjects) are granted certain rights in Article 11 of the Law. The procedure for exercising the recognized rights is stipulated in Article 13 of the Law and in the Communique on the Procedures and Principles of Application to the Data Controller. Directorate Of Rotary Capital Management Of Istanbul Ataturk Cultural Center (AKM) has prepared this Personal Data Owner Application Form in order to fulfill its obligations as the Data Controller and to enable the Data Subjects to exercise their rights. Application can be made by filling out the form below and submitting it as specified in the application methods.

**Application Method**

|  |  |  |
| --- | --- | --- |
| **Aplication Method** | **Address to Apply** | **Information To Be Specified In The Application Submission** |
| Personal Application (Applicant must come with the necessary documents for identification and a signed Personal Data Owner Application Form) | Gümüşsuyu Mah. Mete Cad. No:2 Beyoğlu/İSTANBUL. Directorate Of Rotary Capital Management Of Istanbul Ataturk Cultural Center | “Information Request Under the Personal Data Protection Law” should be written on the envelope in which the Personal Data Owner Application Form and related documents are placed. |
| Via Registered Electronic Mail (REM) address |  | “Information Request Under the Personal Data Protection Law” should be written in the subject part. |
| Using the e-mail address registered in our system |  | “Information Request Under the Personal Data Protection Law” should be written in the subject part. |

AKM concludes the requests in the application as soon as possible and within thirty days at the latest, depending on the request.

With the Personal Data Owner Application Form, limited and linked personal data (Name, Surname, TR Identity Number, Telephone Number, E-Mail, Address, Signature) is processed for the purpose of identifying the applicant and managing the application. If necessary, personal data can only be shared with relevant units/individuals and legally authorized institutions/organizations, depending on the application request.

1. **Applicant Contact Information**

|  |  |
| --- | --- |
| Name Surname |  |
| T.R. Identification Number,  For Citizens of Other Countries Passport Number or Temporary Identity Number |  |
| Phone |  |
| E-mail |  |
| Address |  |
|  |

1. **Relationship with AKM**

|  |  |
| --- | --- |
| Please indicate your relationship with the AKM. | Guest |
| Participant |
| Employee |
| Other (Please Specify) : |
| Person/unit with whom you are in contact within AKM: |  |
| Date you were in contact within AKM: |  |

1. **Please specify your request in detail within the scope of the Personal Data Protection Law.**

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1. **Please choose the method of the response to your application.**

Send to my address.

Send to my e-mail address.

Receive it by person.

1. **Applicant's Statement**

In line with the requests and information I have stated above, I request that my application be evaluated and finalized in accordance with the provisions of the legislation and that I be informed.

Personal Data Application Form are correct and up-to-date. I declare that I have been informed that additional information may be requested from me by AKM, and that if a cost is required, I may have to pay the fees determined by the Personal Data Protection Board.

**Personal Data and Applicant :**

**Name and surname :**

**Application date :**

**Signature :**